



SINCE 2015
pinnacle
INSTITUTE
DELIVERING EXCELLENCE ...

Recognition of Prior Learning Policy

Version: V1.3 | Date: Aug 2023

Status: Published

Triple Five Group Pty Ltd T/A Pinnacle Institute
RTO No: 41329 | ABN: 42 607 056 959 | CRICOS: 03942G
Email: admin@pin.edu.au | Web: www.pinnacleinstitute.edu.au

Recognition of Prior Learning

Recognition of prior learning (RPL) is an assessment process that assesses the competency/s of an individual that may have been acquired through formal, non-formal and informal learning to determine the extent to which that individual meets the requirements specified in the training package or VET accredited courses.

All students have the right to apply for RPL if they believe they have acquired the necessary skills and knowledge. Students making application for RPL must be able to gather evidence to support their claims. This evidence will then be assessed by Pinnacle Institute to determine whether RPL will be obtained.

A guide to the process of recognition of prior learning (RPL)

RPL is a process whereby skills can be recognised. These skills may have been obtained in several ways, by:

- Relevant prior learning
- Competencies acquired through previous work
- Life experiences
- Training and/or educational experiences

Through the process of RPL, people can obtain formal qualifications and recognition. These qualifications are nationally recognised under the Australian Quality Framework (AQF). RPL may be granted only for a complete course or full unit of competency. It will not be granted for part of a unit of competency.

Any RPL granted will be based on the gathering of valid, enough, accurate, consistent and authentic evidence against the defined assessment criteria of the unit of competency.

RPL Assessment procedure

There are several ways RPL can be assessed. Essentially, the same assessment applies for RPL as that for a student enrolled in and attending a unit of competency at a provider. The methods of assessment are varied and will be determined after the person seeking RPL has enrolled. The methods of assessment may include, but not limited to: -

- Written or oral examination
- Practical test
- Comparison of outcomes obtained under prior learning to the outcomes contained in the module descriptor
- Interview
- Evidence offered by referral persons

For more information please contact your trainer who will assist you to make an application. In brief, the process for RPL is:

- Indicate that you wish to apply for RPL on your enrolment form
- Gather all relevant documentation and evidence relating to previous and current work
- Submit these to the trainer or manager for assessment
- Attend an interview to support your application, and/or
- Be assessed through theory and/or practical assessment/s.

Pinnacle Institute

6/34 Old Cleveland Rd, Stones Corner QLD 4120

RTO- 41329 | ABN- 42 607 056 959 | Email: admin@pin.edu.au | www.pin.edu.au